

Henry County Farmers Market Association By-Laws, Regulations and Application

March 2, 2007
February 18, 2010
February 19, 2014
April 5, 2018
April 8, 2025

April 4, 2008
February 21, 2012
February 25, 2015
March 25, 2019

March 5, 2009
February 26, 2013
March 11, 2015
March 27, 2023

Purpose and Objectives - The purpose of the Henry County Farmers Market Association is to promote and enhance the ability of Henry County Farm Families to Market locally grown, locally crafted goods and/or services directly to an informed consumer. One of the key elements of this objective is the establishment of a designated time and place for producers and consumers to come together.

Market Location – Henry County Courthouse square in New Castle, Kentucky

Days and hours - The members of the Henry County Farmers Market will be able to sell product any market day that produce is available and ready to sell. Advertised days of the market will be each Saturday from the first Saturday of June through end of October, 8:00 a.m. to 12:00 p.m. and Wednesdays 8:00am to noon in peak season, the Farmers Market will also utilize the Harvest Showcase Day as special market site and the 3rd Fridays at the Henry County Library. **(You must register at the library to participate in the Friday night market)**

Membership - Annual fees of \$25.00 per family will be charged for a membership permit. **Membership in the market is limited to Henry County and adjoining county (Franklin, Owen, Trimble, Oldham, Carroll, and Shelby) residents who grow or create their own products.** *Membership will be open to all people regardless of race, color, age, sex, religion, disability, or national origin.*

Insurance (Optional): Members selling produce, edible items, or products which can be absorbed through the skin are encouraged to provide a certificate of insurance indicating a liability coverage, but this is not mandatory to sell at the market.

Opening Date - Advertised opening shall be the first Saturday of June, however, Market Members may begin sales of early season products before this time the market will run through October.

Market Rules

1. All members must comply with all local, state, or federal laws, label or food safety and handling regulations and must post their permits.
2. Space will be provided on a first come basis.
3. Vendors may support other vendors in marketing their products on a temporary basis.
4. Vendors may hire a salesperson to market their products.
5. All produce sold at the Henry County Farmers Market must be locally grown. Members must grow all of the produce they sell. No commercial produce is allowed.
6. Artisan baked goods may be sold at the market, and must be produced by the individual selling the baked goods. All baked good vendors **must** provide proof of insurance and obtain proper permits for selling of baked goods
7. Specialty items such as honey, herbs, sorghum, flowers, nursery stock, bedding plants, local crafts, eggs, meat and animal products may be sold, and must be produced by the seller.
8. Produce offered for sale must meet the required number of days since the last application of pesticides.
9. No spoiled produce will be offered for sale. Quality and freshness will be two key selling points for the grower.
10. Produce shall be priced and sold by the pound, bunch, ear, dozen, peck, etc.

11. Pricing will be determined by the seller, however, producers will strive to keep their prices close to retail and attempts to intentionally undersell other producers is discouraged. Producers are encouraged to discuss and agree on pricing.
12. All members will be responsible for their own garbage and refuse receptacles, will clean up their own selling space and will remove all garbage at the end of the day.
13. No drugs or alcohol are allowed on premises.
14. The market manager will be responsible for enforcement of the rules. Grievances for any market matter should be submitted in writing to the market manager or any board member. The board will respond to the grievance within one week.
15. No live animals may be sold at the market
16. Henry County Farmers Market voting privileges are **limited to one vote per paid membership.**
17. Henry County Farmers market will not be responsible for accidents occurring on the premises.
18. Rules and regulations will be reviewed annually by the membership to make any necessary revisions. This body also has the right to make any necessary changes in the market operation at any time during the year.
19. It is encouraged that the Henry County Farmer's Market banner be displayed at the sale site whenever a member is selling on advertised days.

Officers and Board Members: TBD

Funds deposited in the Henry County Extension Office.

The senior officer/Board Member on the selling site will be the Market Manager.

Mailing Address: Henry County Farmers Market
PO Box 246, New Castle KY 40050
email: kmbrow8@uky.edu
Phone 502-845-2811

Year _____

HENRY COUNTY FARMERS MARKET PRODUCER AGREEMENT

I, the undersigned, have read and understand the rules and regulations governing the Henry County Farmers Market and agree to abide by them. A violation of these rules and regulations gives the Henry County Farmers Market Board of Directors the power to end by privilege to sell and revoke the membership with no fees refunded.

Signed: _____ Date: _____

Name _____

Business/Farm Name _____

Address _____

City _____ State _____ Zip _____

Phones - Home _____ Work _____ Cell _____

e-mail _____

Products that you plan to sell _____

Do you plan to participate in the WIC and/or Senior programs this year? Yes _____ No _____

Membership Dues: \$25.00

Dues paid by check _____ cash _____

Make checks payable to Henry County Extension District Board.

Paid _____

Ins. _____